Informative Speech Outline

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| --- | --- | --- |
| Major Area | Description | Points |
| Cover Sheet | None | 5 |
|  | Hand Written | 5 |
|  | Elements Missing/Hand Written or Typed | 5 |
| Cover Sheet Total |  | **5** |
| Title | Use of Speech Title | 5 |
| Title Total |  | **5** |
| Speech Outline Format | Use of terms. See pp 177 - 178 of textbook  Introduction: Attention Getter, Preview | 5 |
|  | Use of terms  Body | 5 |
|  | Use of terms  Conclusion: Summary, Concluding Remark | 5 |
|  | Overall outline formatting | 15 |
| Speech Outline Format Total |  | **20** |
| Grammar | No grammar points assigned | 0 |
| Grammar Total |  | **0** |
| Total Points |  | **25** |